



"Top 10 Check List" for the Reading Sale
Drop Off Day is Tuesday, April 25th from 8:00am - 7:00pm
Body Zone Sports & Wellness – 3103 Paper Mill Road, Wyomissing

PLEASE NOTE: There is also a special drop off Monday, April 24th (5pm-8pm) for [Perfect Consignors](#) and [Power Consignors](#) Only. Appointments are required for Power Consignors only. If you are unable to come on Monday, you may come anytime on Tuesday without an appointment.

1. _____ Spring & Summer clothing **only** for infants to size 14 for girls and size 18 for boys. There is a limit of **10 items** for Juniors and **10 items of maternity**. Both juniors and maternity must be name brand - see website and on our "[CONSIGNOR DETAILS](#)" page under "**CLOTHING**", you will find a complete list of brands. We accept all seasons for maternity only.
2. _____ First, check in and you will be given a rolling rack to take to your car. *When you check in, please enter the front of the building with the following:*
 - Completed [Consignor Waiver](#)
 - Completed [Car Seat Waiver](#) if selling a car seat or a car seat base
 - One item with a barcode that can be scanned so we can quickly check you in
3. _____ Clothing organized by size and gender will save you lots of time at drop off! For non-clothing items, sort by type (i.e. keep all books together, nursery items, etc.)
 - Rubber-banding hangers together will keep sizes separate while transporting
4. _____ Clothing must be on hangers when brought to drop off (oneises and infant pj's may be placed in a Ziploc bag). We accept both plastic and wire hangers.
 - Hanger should resemble a question mark "?", when looking at item.
 - Up to 5 oneises of the same size/gender may be placed in a Ziploc bag.
5. _____ No stains, defects or recalls on ANY item. **Please be a responsible seller!**
 - Snaps are snapped, zippers are zipped, and buttons are buttoned, loose threads snipped.
 - Items that require batteries must be in working order.
 - All pieces for games, puzzles and other items with multiple parts are required to be complete!
6. _____ Tags are attached correctly.
 - Attach to label area or right chest area of shirt (when looking at garment).
 - Attach to right side of pants. All tags are pulled out of clothing and easily seen.
 - Be careful, and use good judgment, when using a [tagging gun](#)!
7. _____ Tags printed on white cardstock (NO paper tags). All tags have clear barcode & alpha/numeric consignor #.
8. _____ No changes on tag price (do NOT cross out, cut off, or white-out a star).
 - The system will not accept hand-written changes on price or discount.
9. _____ No holes in clothing. Tag through the size label or the inside lip in the neck area (if there isn't a raised inside seam then attach tag with safety pin. Attach clothing sets together with safety pins, not tag guns.)
10. _____ Multiple-piece clothing sets are SAFETY-PINNED or RUBBER BANDED together. Safety pin through each piece of the set so all pieces are combined/held together or you may rubber band so pieces are not separated.