



# JBF Tagging Tips!

## Supply List

- ☐ White cardstock (65# paper)
- ☐ Tagging gun & barbs OR 1 1/2" & 2" safety pins
- ☐ Child size plastic hangers (sizeNB-6)
- ☐ Full size plastic hangers (size 7 & up)
- ☐ Gallon & quart size Ziploc bags
- ☐ XL Ziploc bags (for toy sets/bedding)
- ☐ Clear packaging tape
- ☐ Painters masking tape
- ☐ Scissors
- ☐ Ribbon or string or zip-ties
- ☐ Access to computer and printer

### Optional, but well worth it!

- ☐ Magic sponge (for cleaning toys & shoes)
- ☐ Stain remover (Tide bleach pen)
- ☐ Downy wrinkle releaser (also called the little miracle spray!)
- ☐ Febreeze for closet/pet odors



1. **CLEAN OUT** Clean out closets, bedrooms, playroom & garage!
2. **CLEAN UP** Wash clothing and check for stains. Clean non-clothing items and check for missing pieces/working batteries.
3. **CHECK RECALLS** Check recalls at [www.cspc.gov](http://www.cspc.gov) or use our JBF website for recall list. Remember crib & car seat recalls and lead recalls.
4. **ENTER YOUR TAGS** Use online tagging site [www.myjbftags.com](http://www.myjbftags.com) to enter tags.
5. **ATTACH YOUR TAGS** Print tags on cardstock and attach to items (see website and reverse side for tagging specifics).

Questions? Check out the Website: [www.jbfsale.com](http://www.jbfsale.com)

Or Email me or Call me at 651-398-8368

## New to Consigning or have questions? Join us at a JBF Tagging 101 event:

- JBF 101 events are **FREE** and open to anyone wanting to attend. Come share your JBF insights OR learn the basics with us! We just ask that you email RSVP if you are planning to attend so we have a tally of how many to expect.
- See a demo of the tagging website so you are comfortable to start tagging when you get home!
- See demos of how to prep and tag all different types of items so you are confident! Questions...Ask away!!!
- **Tagging kits** will be available for purchase at all JBF101 events for \$20! (Includes tagging gun, extra needle, 1000 barbs & 25 sheets of cardstock.) Save your fingers from all those safety pins and buy a JBF tagging kit! Kit is also available online, see consignor web page for details.

**Check out Facebook for the JBF101 Workshop dates & locations!**

## Guidelines...

### Here are some of the items we accept:

- **TOYS, TOYS, TOYS!** Toys are always great sellers: Games and puzzles in original packaging with all their pieces, Legos, Fisher Price, Cars & trucks, character toys, Princess items, Barbies and dolls (must be clothed and nice hair), Little People sets, Sesame Street, Disney, Melissa & Doug, Infant Toys, play tables, Little Tykes, American Girl, Thomas the Tank, Bob the Builder, Dora the Explorer, Diego... you name it...any toys in great shape will sell like crazy! (Don't Forget the Batteries!)

- **Clothing:** Infant through teen clothing in EXCELLENT condition! Must be clean and stain free, current style (within 5 years) and current trends only. No homemade items. Please bring only your BEST ITEMS! Spring/summer: NO Polar fleece, NO corduroy, NO Halloween specific or furry dress up outfits accepted. Fall/Winter: No Shorts or tank tops.
- **Juniors Clothing:** All juniors clothing in current style and trends only, kids can be VERY picky at this age, so make sure you are too ☺
- **Maternity clothing:** We inspect and take current styles and trends only, purchased in last 5 years. Current season only with exception of swimwear and formal wear accepted at both.
- **Shoes:** Must be clean and LIKE NEW! Be sure to check the bottom and clean them with a little soap and water. Spring/Summer: No Winter Boots. Fall/Winter: No Sandals or Flip Flops.
- **DVD's and VHS Tapes:** Rated G or PG only (no R accepted), must be kid/family appropriate & must be in original cases.
- **Costumes:** Dance and dress up outfits accepted at both sales, Halloween specific or furry Costumes at Fall Sale only.
- **Outdoor & Large Toys:** Little Tikes playhouses, slides and cars, Picnic Tables, Battery Operated Cars, Bikes, Trikes, Riding Toys, Rocking Horses, must all be clean and in excellent shape
- **Sporting Goods:** Any sports equipment for kids that is clean and in great shape. Spring/Summer: bikes, scooters, skateboards, rollerblades, soccer and baseball gear, swim goggles/toys, life jackets, water skis (current style), any summer sports gear! Fall/Winter: bikes, Ice skates, hockey skates, hockey pads, Snow skis & snowboards, rollerblades, any winter sports equipment and apparel in great shape and current models.
- **Baby Equipment:** Bassinets, Pack N Plays, Strollers, Changing Tables, Swings, Highchairs, Playpens, Bouncy Seats, Walkers, Exersaucers. Must all be current style, fabric still in great shape (not faded/worn out) and check to be sure it is not a recalled item at CPSC.gov
- **Rocking chairs or glider rockers:** Must be clean and like new look, fabric must be kid friendly look
- **Bedding:** Crib, toddler, twin and full size bedding sets. Blankets and receiving blankets (Polar fleece only accepted in FALL)
- **Books:** Fabric books, Picture books, Chapter books, Teen Books, Parenting books: No adult novels. Must be in great shape.
- **Electronics:** GameBoys, Play Stations, leap pads, Wii consoles/games, electronic hand held games Make sure to include working batteries!
- **Furniture:** Children's furniture that is CURRENT style and colors only: Bunk beds, Toddler beds, Twin headboards and Desks. Only toddler and crib mattresses accepted, no twin size. If you aren't sure– email us a picture and ask first.
- **Safety Items:** Bed Rails, Safety Gates, infant monitors
- **Nursing Items:** Breast Pumps, nursing supplies, Boppy pillows, cover shawls, bottles & bottle accessories.
- **Infant Items:** Feeding utensils and supplies, cloth diapers and covers, unopened formula (not expired)
- **Bags/Carriers:** Diaper bags, snugglis, slings, car seat covers, shopping cart covers, baby backpacks

### Sorry, but these items will not be accepted:

- **STUFFED ANIMALS** (they don't sell). We only accept stuffed toys that are battery operated such as Tickle me Elmo
- **OUT-of-DATE or OUT-of-STYLE CLOTHING** (older than five years) or clothing that is too worn
- **HAPPY MEAL TOYS** or bags of small mismatched toys, PARTY ITEMS such as hats, invitations

- **RECALLED ITEMS** Please check out the Consumer Product Safety Commission website for recalls: CPSC.gov
- **CAR SEATS OLDER THAN 5 YEARS** ( or close to it). Check safety page on our website for recall information
- **DROP SIDE CRIBS:** Stores are no longer allowed to sell drop side cribs. Check crib safety page for details.

# "How DO I...?" Simple tips to get your things TAGGED and READY to SELL!

Item	Examples	Prepping	Tagging
<b>General Guidelines</b>	If your kids use it and its in GREAT shape, we'll probably take it! See the merchandise prep page for complete tagging details	<b>Bring only your BEST items to JBF!</b> We pride ourselves in being really picky about stains so if you can SEE a stain, DON'T bring it! Everything must be in working order with ALL parts and pieces securely attached and be in GREAT shape. Wash all clothing and wipe down all toys for best presentation and sales!	The goal is to keep tag attached and all pieces together without damaging the item. (items without tags will not be sold). Use enough tape to keep it secure, but make sure not to harm the item. Don't tape over the barcode part of the tag or it won't scan well.
<b>Hanging Clothing Items</b>	Shirts, pants, dresses, sweaters, sweatshirts, coats, bathrobes, dress-up, pajamas, onesies, sleepers	Must hang on <b>PLASTIC tube hangers</b> . Hang size 0-6x on child size and 7 & up on adult size hanger with <b>hook facing left</b> (like question mark). Pin pants by waist to the TOP/ANGLED part of hanger or they slide to the side. Clothing must be CLEAN! Ironing things or using Downy wrinkle release spray works great to give them a fresh look and help them sell better!	When looking at the item, attach tag in the upper right corner with safety pins. If you use a tagging gun, attach through the right SIDE SEAM or the items TAG so you don't cause a hole. Be sure to type a good DESCRIPTION on your tag so we can match up tags that get separated.
<b>Hanging Clothing SETS</b>	2-3 piece outfits, 2 shirts together, 2 pants together, up to 3 sleepers or up to 5 onesies	Most important, all sets need to be the SAME SIZE TOGETHER! First hang the first item normally, then pin the 2nd item to the back side, pinning around the TOP ANGLED part of the hanger. DO NOT pin just to the BOTTOM of the first item as it will stretch it.	Make sure to list ALL pieces in the set on your tag description in case they get separated. Pin tag to top right of front piece or follow the tagging gun instructions above. Only print 1 tag for the set.
<b>Ziploc Bag Items</b>	socks, tights, new under-wear, training pants, infant hats, bibs, headbands/bows	You can put multiple items in one Ziploc bag. Make sure to only pair like sizes together.	Attach tag to OUTSIDE of bag with clear packaging tape and DON'T tape over barcode. DON'T put tag inside bag as it won't scan or might fall out at inspection.
<b>Shoes</b>	Shoes, boots, crocs, slippers, ballet shoes, cleats Sizes: Newborn-big kids 8	Shoes must be in LIKE NEW condition with NO scuffed toes or dirty leather. Cleaning with a "magic eraser" works great and crocs can go in the dishwasher! See "what we accept" for specific season shoe guidelines.	Attach shoes together with string, ribbon or zip-tie. Hole-punch JBF tag and tie it on. DON'T tag shoebox, tag the shoes.
<b>Bedding Blankets</b>	Bedding sets, crib-full size sheet sets, quilts, blankets, receiving blankets	Make sure bedding is clean and has not stains! Put full bedding sets together in giant Ziploc bag or similar (check the dollar store, they sometimes carry XXL bags); or tie smaller sets with ribbon (like a present) so it can't be separated. Some consignors tape on a picture of the entire set so it is all visible.	L list all items in the bedding set on your tag. Attach JBF tag to set/bundle with safety pin or use clear packing tape to put JBF tag onto outside of Ziploc bag, not taping over barcode.
<b>Diaper bags, Snugglis, Breast Pumps</b>	Diaper bags, breast pumps, snugglis, slings, backpacks, stroller cover, car seat cover backpacks, etc.	These items should be zip-tied to a large hanger for security and so they can hang on a rack. (You can get a zip tie at drop off). Make sure to wipe down or wash as needed. For pumps, sterilize all pump parts and package all small bottles/parts in Ziploc and zip tie to your pump so it can't be swapped.	Hole-punch tag and attach with ribbon, zip tie or string; If item contains multiple pieces, be sure all pieces are included in your description. For pumps, helpful to write current retail price on tag for comparison & how much used if minimal use.
<b>Infant Items</b>	Nursing covers/pillows, feeding items, monitors, safety items, diapering/ toileting items, rattles	If item has multiple pieces use packaging tape, safety pins or ziploc bags to keep items attached together. Be sure to include working batteries if needed.	Attach JBF tag directly to item or Ziploc bag with clear packaging tape or safety pin or hole-punch the tag and tie it to item. Make sure all pieces are secured. Attach JBF tag directly to item with clear packing tape or painters tape or hole-punch and tie to item. If item has matching set (crib has changing table) sell separate, list similar pieces in desc.
<b>Equipment &amp; Furniture</b>	Exersaucer, swing, high chair, changing table, crib, stroller, car seats	If item has multiple pieces use tape, zip-ties, or string to keep items together; Cribs and pack & plays must be assembled. Check the recall list (CPSC.gov), NO drop side cribs! Batteries must be included if needed.	Attach JBF tag directly to item with packing tape or painter's tape if it will pull off stickers or hole-punch & tie on. Make sure multiple bags are together
<b>Toys</b>	Legos, infant toys, little tikes, remote control cars, dolls etc	Use Ziploc bags for loose or small items and packaging tape, zip ties or string to keep all items securely together. Include batteries & make sure toy is clean.	Attach tag with packaging tape or tie onto item. Remember that kids will want to play with large toys, so attach tag well!
<b>Strollers &amp; Large Toys</b>	Strollers, ride on toys, play houses, wagons, bikes, basketball hoops, etc.	Make sure to thoroughly wipe and clean all large toys! A magic sponge works great on most items! Be sure you have all pieces and working batteries if needed. If item is too large to be assembled, include picture.	Attach JBF tag to back of package with minimal amount of clear packaging tape. (can use scotch tape for paper covers that will tear)
<b>Books, DVDs</b>	Books, DVD's, Computer games, video games, game systems (NO VHS tapes)	Books and videos sell better priced individually unless it's a boxed set. DVD's must be in ORIGINAL packaging/no reproductions accepted. Please clean and inspect all CD/DVD's for scratches! DON'T tape shut.	Attach JBF tag to back of box with clear packaging tape or onto back of saran wrapped puzzle with packaging tape
<b>Games &amp; Puzzles</b>	Puzzles, games	Count to make sure you have ALL game PIECES in ORIGINAL boxes, include batteries and tape shut. With painters tape. Count ALL puzzle pieces, FULLY wrap board puzzles in Saran wrap to secure pieces.	