

JBF Coon Rapids Consignor Guide

Be a #SavvySeller at the Winter/Holiday Sale: Nov. 11-14

Held in the former Michaels space in Coon Rapids | Click for a [MAP!](#)
Northtown Village Shopping Center | 44 Coon Rapids Blvd. NW, Coon Rapids 55448



1. Register on Our Website

[Log into your JBF Profile](#), look for the **Coon Rapids Holiday 2021** event, click the red button on the right (which says SIGN UP or REGISTER TO CONSIGN) and **check the CONSIGNOR box** on the next screen to make sure you're on the list to sell at this event.

2. Buy Your Consignor Ticket on Eventbrite: <https://bit.ly/sellCRw21>

You will prepay your consignor fee to hold your spot and choose your drop-off time.

3. Prep & Tag Your Items

Print our [Tagging Guide](#), visit coonrapids.jbfsale.com and/or ask questions in our [Savvy Sellers Facebook Group!](#)

No time to tag? Use our [VALET TAGGING SERVICE](#) and let our team do the work!

Full Sale Calendar:

Monday, Nov. 8:	Drop Off for Consignors with 300+ items & Perfect Consignors
Tuesday, Nov. 9:	Drop Off for Consignors with UNDER 300 Items & Perfect Consignors
Wednesday, Nov. 10:	Presales (Details Below)
Thursday, Nov. 11:	Opening Day! 10am-7pm; \$2 Admission, Thursday Only Second Drop-Off for Everything EXCEPT Hanging Clothing: 7-8pm
Friday, Nov. 12:	Open 10am-7pm, FREE Admission
Saturday, Nov. 13:	Open 10am-7pm, FREE Admission; Half Price Presale 7:30-9:30pm
Sunday, Nov. 14:	Half Price Day! 50% Off All Items WITHOUT a Star, 10am-7pm
Monday, Nov. 15:	Sorting of Unsold Items
Tuesday, Nov. 16:	Consignor Pickup 3-7pm (No Appointment Needed)

Presales:

Opening Day Presales are Wednesday, November 10th

12:00pm-5:00pm:	Consignors + 1 Guest Each
1:00pm-5:00pm:	Premier Access Presale Tickets
6:00pm-9:30pm:	Prime Time Presale Tickets
7:00pm-9:30pm:	First Time Parents & Grandparents Tickets

NO CHILDREN under 10 allowed for ANY presales, except infants worn in front carriers. No wagons, car seats or strollers.

Half-Price / 50% Off Presale is Saturday, November 13th

7:30pm-9:30pm	Consignors + 1 Guest Each, Half-Price Presale Tickets
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NO CHILDREN under 10 allowed for ANY presales, except infants worn in front carriers. No wagons, car seats or strollers.

Presale Passes for Entry

You will get your Wednesday and Saturday presale passes at drop-off (1 for you and 1 for a friend!)

Consignor Pickup: Tuesday, November 16th | 3pm-7pm

Pickup takes just 10-15 minutes. Your clothes and unsold items will be sorted and ready, including any unaccepted or recalled items pulled during the sale. *All items not claimed by the end of pickup will be donated to our charity partner at 7:01pm!*

Drop-Off Info:



Remember to schedule your drop-off time on **Eventbrite** when you buy your ticket.

SECOND Drop Off: Thursday, November 11th | 7-8pm

- Everything EXCEPT hanging clothing items will be accepted, no appointment necessary.
- LARGE TOYS & BABY GEAR do especially well when restocked!
- New tags can be entered in your tagging account right up until the second drop off!

How Drop Off Works

1. **Load Up:** Park, grab a rolling rack and bring your first load inside!
2. **Waiver:** Fill out a consignor waiver and check in at the computer.
3. **Inspection:** We inspect all clothing before YOU put it out. We inspect shoes and WE put them out. We'll inspect and help attach yellow claim ticket tags to large items before YOU put them out.
4. **Drop Zones:** Everything else you bring is left at drop zones where you simply turn on batteries, then drop n' go" for these items and we will put them out. Go directly to drop zone tables with these items.
5. **Presale Passes:** After all items are all out, pick up your presale passes before you leave.

INSPECTION ZONES: Clothing, Shoes & Large Items

We inspect all clothing before YOU put it out. We inspect shoes and WE put them out. We'll inspect and help attach yellow claim ticket tags to large items before YOU put them out.

DROP ZONES: Books, Infant Toys, Toddler Toys, Boys Toys, Girls Toys, Puzzles & Games, Sporting Goods, Electronics, Arts & Crafts, Accessories, Infant Items

Just turn on batteries and drop off! WE inspect & put them out for you!



Drop Zone Tips:

- There will be a table at each drop zone where we will inspect your items and WE put them out FOR you!
- You will be asked to **turn on any battery powered toys** to show us they work at the drop zones before leaving those items. Pack battery items on TOP so you can easily turn them on for us.
- If you have LOTS of items, label a box for each drop zone. You can use a cardboard box for each area, drop the entire box with us and be done! (Boxes will not be returned.)
- If you don't have many items for drop zones, pack all drop zone items into one tub and simply walk past tables dropping off items as you go.
- For the book drop zone, there are three different categories to sort into: board books, picture books, chapter books. Pack your books this way for a speedy drop-off. There is a 1,000 book limit per consignor.

Other Drop-Off Tips:

- Allow 30-60 minutes for drop-off; actual time depends on how many items you bring.
- Children are allowed during drop-off, but please be aware that it's faster if you can find a way to come by yourself. :-)
- Pack clothing by gender and grouped by size to make hanging clothing on racks go faster for you!
- Large items will use yellow claim tickets. Bring those tags in a ziploc and we'll help you at inspection.

- **Limit of 1 rolling rack per consignor at drop-off.** Have more items? You can make multiple trips.

PERFECT CONSIGNORS Are Rewarded!

Veteran consignors who qualify can skip clothing inspection at drop off. Yippee!

How Does It Work at Drop Off for Perfect Consignors?

Please **DO** still schedule a drop-off time in Eventbrite to alleviate congestion. Load your cart and go directly to the Perfect Consignor self-serve check-in table—just look for the red “Perfect Consignor” signs and follow all directions listed.



HOW Do You Get on the Perfect Consignor List?

If you have FEWER THAN 3 items pulled during drop-off and during the sale, you may be added to our list IF you also meet the following criteria:

- Must have consigned with Maple Grove or Coon Rapids sale at least 2 times prior
- Must bring at least 100 items and a mixture of clothes/non-clothing items so we know you understand how to tag various types of items
- Bring only “accepted” items for our sale (unaccepted items such as party supplies, for example, would be pulled & count against you)
- Must arrive with everything tagged correctly (and clothing on plastic hangers) and have barcoded tags that scan correctly
- Must sell at least 50% of the items you brought so we know you are pricing to sell

This list is updated periodically and is at the discretion of the owner. You remain on the list unless we have a reason (above) to take you off. The same list is good at both the Maple Grove & Coon Rapids sales.

[Check the Perfect Consignor List HERE.](#)

Details...Details...Details:

What Will You Earn as a Consignor?

JBF sellers at the Coon Rapids sale earn 60% on sold items. Or, if you choose to receive SmartPay (in-store credit to use at a future JBF Coon Rapids or Maple Grove sale) as your payment for the entire amount, you'll earn an extra 10%—making your total 70%! We will send an email asking which option you'd prefer before checks are sent. Checks and SmartPay notifications are emailed the Tuesday afternoon following pickup. Your \$12 consignor fee is prepaid via Eventbrite.

Get Paid For Your GENEROSITY!

The items donated to charity are a huge blessing to needy families. **We will waive your consignor fee for those consignors who mark to REDUCE & DONATE ALL THE ITEMS you bring!** To qualify, **ALL** your tags in the JBF system need to be marked both *Reduce & Donate*. You'll designate this on the consignor waiver & we will add your prepaid fee back into your payment. You can preset your tagging account for this!

Tagging: Access the tagging site through your JBF Profile by clicking the TAGGING icon. Check our [Tagging Guide](#) to price & tag like a pro!

What Can You Sell?

Refer to the [What We Accept for Winter/Holiday 2021](#) list. At the winter/holiday sale, shoppers spend their money differently than at a fall sale, so keep that in mind as you are tagging. Shoppers will spend 75% of their money on toys and 25% on winter and holiday clothing, so we will be accepting fewer clothing items. Bring your **BEST 250 CLOTHING ITEMS**. There is a limit of 3 identical items (same color/size/kind) and limit of 1,000 books. Remember, **price** is the KEY to selling your things—price at 1/4–1/3 of retail to get it SOLD!

What Did You Sell? Tags are uploaded at the end of each night, which is exciting to track. Select “Reports”, then “Sold Items” in your tagging account. *Note:* If any tags are hand keyed, you won’t see them show up but you WILL be paid for them.

Sales/Donation Report: At the end of the sale, you can easily print a sales report or sort your list by donated items and print off this list for tax purposes. You can download a tax receipt from our charity partner when you receive your e-check, if you desire.

Pulled Items/Returns: We reserve the right to pull stained, unaccepted or overpriced items at drop-off or from the sales floor. These items would be out for you to collect at pickup. If a defective item or something missing crucial pieces is unknowingly sold to a customer, we as owners reserve the right to issue a return if we deem it appropriate and good business practice. If an item is sold and then returned, it will show up as “\$0.00” for the sold price in your list and this item will be out on the “items pulled” table at pickup.



QUESTIONS? CONTACT ME...I'm here to help!

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