



Dear Potential Vendor,

Thank you for interest in having your business represented at the Just Between Friends Spring 2018 Sale Event in
Vancouver JUNE 14-16 (Pre-sales June 13th)

Warehouse23 on the Columbia Riverfront: 100 Columbia St. Vancouver 98660

If your products will pair well with our sale, this could be a profitable endeavor for you.

Included in the JBF Vancouver Vendor Agreement are three forms you will need to complete and return along with your payment. The forms are as follows:

- Rules of Conduct
- Waiver of Liability
- Vendor Contract

Vendor booth Set-up will be Thursday June 13th, 1pm – 4pm.

Special Groups Presales will be Thursday, June 13th, 6:30pm – 9pm.

Public sale days are Friday & Saturday 9am - 7pm & Sunday 9am – 2pm.

We expect the heaviest customer traffic to be Thursday 6:30pm - 8pm, & Friday, Saturday & Sunday mornings.

Booth locations are assigned based on when your payment is received on a 1st-come, 1st-served basis.

Public Event Sale Schedule:

Friday, & Saturday 9:00am – 7:00pm, Sunday 9:00am – 2:00pm

Vendor booth breakdown will be Sunday, June 16th, 2pm – 6pm.

If you have any questions, please do not hesitate to contact me. I will look forward to talking with you. Thank you for taking the time to review our information and consider our sale.

Pat Meyers | Just Between Friends Vancouver

Text: 360-742-2222 | Patmeyers@jbfsale.com | Vancouver.jbfsale.com

JUST BETWEEN FRIENDS (JBF) - VENDOR RULES OF CONDUCT

Vendors must sign & return this form along with application and payment.

JBF Vancouver reserves the right to terminate vendor booth rental for noncompliance.

Initial

- Completed & Signed Vendor Contract, Vendor Rules of Conduct, and Liability Release must be received **prior to June 1st, 2018.**
- Vendors will only sell items that are in the interest of mothers, children/infants, families and must disclose items on the contract. Items that are inappropriate in nature will not be accepted. JBF reserves the right to deny sale of items that they deem inappropriate. No additional items will be accepted at sale.
- Vendor indemnifies JBF Vancouver US LLC from any liability of product sales. Vendor is not allowed to sell illegal items, unsafe, or recalled items.
- Vendor(s) must follow JBF rules for purchasing merchandise. Vendor/sponsors will be provided Presale Passes according to the benefits outlined below. All items you wish to purchase at the sale must be purchased prior to returning to a Vendor Table. Only sold items, with a receipt, can be held at a Vendor Table.
- Please, no children (except nursing infants) at a Vendor Table. This is for safety and liability.
- Please, no aggressive hawking of customers. Stay in your booth and let them come to you.
- Set up is Thursday, June 13th, 1pm-4pm. Booth breakdown is Sunday, June 16th, 2pm – 6pm.**
- Vendors are responsible for keeping their area neat and clean at all times. Please remove all trash from your booth area when you leave.
- No booth sharing or exchanging with other vendors is allowed. Each individual vendor must be authorized. The assignment of exhibit space shall be solely at the discretion of JBF Vancouver.
- JBF Vancouver US LLC, it's participants, helpers, venue owners, prop.mgrs., & any/all other event sponsors shall not be held responsible for any injury that may occur to the vendor or any individuals participating in the vendor's space from any cause whatsoever. The vendor, upon signing, expressly releases aforementioned from any and all loss, damage & injuries.
- All signs must be professional looking and approved by JBF. If JBF feels that space is not acceptable, they have a right to ask the vendor to replace or remove item.
- We will provide 1 Six ft. table & 2 chairs.**
- Vendor is responsible for maintaining and manning booth and sales at all times during the sale. No JBF's staff/volunteers may be used to man vendor's booth.
- JBF does not offer refunds to vendors for any reason.
- Vendors are responsible for own materials. JBF does not supply or lend products to vendor.
- JBF is not responsible for lost or misplaced items of vendors.
- You will be instructed where to park; it is adjacent to the shoppers parking. (Load-in at circle drive; then park in gravel lot to the east of the venue.)**
- We cannot guarantee the strength of wifi internet service, but you WILL have power. Vendors are responsible for providing their own meals, (please remember to bring water) but are welcome to share our food in the break area;)
- Vendor acknowledges that all information is correct & truthful & waives JBF Vancouver US LLC from liability associated with vendor's booth & products. Furthermore, vendor acknowledges that any guidelines not followed or abided by will result in dismissal of current & future JBF Vancouver Events.

_____/_____/_____
Vendor Name Company Signature Date

_____/_____/_____
JBF Owner Name Company Signature Date

WAIVER OF LIABILITY INSURANCE – JUST BETWEEN FRIENDS

In general, event vendors are required to provide a Certificate of General Liability Insurance policy, with JBF Vancouver U.S. LLC, listed as additional insured for the conduct of the sanctioned event. Event Vendors may elect to waive proof of General Liability Insurance, which in doing so waives JBF Vancouver U.S. LLC of any damages, injuries, and or death incurred due to Event Vendor.

INSURANCE WAIVER AND INDEMNIFICATION

I, _____ representative for _____ (event vendor), have chosen to waive proof of Commercial General Liability Insurance for the Just Between Friends Vancouver, a sanctioned event which will take place on June 14-16, 2019. I, _____, a representative for _____ (event vendor) acknowledge that in not providing a Certificate of General Liability Insurance for JBF Vancouver, June 14-16, 2019, shall indemnify, hold harmless, assume liability for, and defend JBF Vancouver U.S. LLC, Warehouse23, it's landlords, owners and agents from any and all damages, awards, costs and expenses including, but not limited to, attorneys' fees, court costs, and all other sums which JBF Vancouver U.S. LLC, the venue, it's landlords, owners and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the sanction issued by Just Between Friends Vancouver, Warehouse 23, June 14-16, 2019 or by any action or omission by _____ representative for _____ (event vendor), its members, agents, employees, volunteers, officers or directors in relation to the sanctioned event. I further certify that I am authorized to sign this waiver on behalf of _____

Vendor Waiver

JBF Vancouver U.S. LLC, the venue, and its participants cannot guarantee the safety of items left supervised or unsupervised. I understand that JBF Vancouver U.S. LLC, the venue, and its participants will not be held responsible for any fire, theft or damage to my person, business or display products occurring at our event. I agree to hold harmless JBF Vancouver U.S. LLC, the venue, and its participants and sponsoring organizations and volunteers from any and all liabilities and damages to and from the product or services I provide.

I understand that Just Between Friends Vancouver will make every effort to ensure that my items are kept safe, but I understand that Just Between Friends Vancouver and its participants and volunteers cannot ensure or guarantee that this will be the case. This includes but is not limited to: Cash registers, computer equip., MC/Visa equipment, products, etc.

I understand that I, as a member of _____ (event vendor), am fully responsible for my own product and equipment while on the premises of the JBF event. I am solely responsible for the collection of all monies owed to me, and the timely reporting and payment of any applicable sales tax due to State of Washington and any other required entity.

I agree to advertise my participation in the JBF sales event to my customer base via mail/email/social media or whatever my method of contact, and will encourage them to invite their friends to attend the JBF Event.

Event Vendor Business Name _____

Representative Name _____ Title _____

Signature _____ Date _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

Just Between Friends Vancouver U.S.

VENDOR CONTRACT - JBF SPRING 2019 EVENT

June 14-16 @ Warehouse23

_____ Vendor space = \$150 Includes: One 6' TABLE & 2 CHAIRS in 8 ft. space.

_____ Existing Consignors = \$100
(Must consign at this event and have consigned @ at least one previous event.)

- Shop early at the exclusive presale events (consignor shopping time Thursday 6pm) •
No duplication of sponsors

CONTACT NAME: _____

ADDRESS: _____

CITY: STATE: ZIP: _____

PHONE: _____

E-MAIL: _____

BUSINESS NAME: _____

DESCRIPTION OF BUSINESS: _____

WEB SITE: _____

PRODUCTS SOLD AT JBF EVENT: _____

Please Email completed contract to : Patmeyers@jbfsale.com

Send Payment via Paypal to: Olymeyers@gmail.com (send as “sending to a friend” – no fee)

For questions or for more information, please contact:

PatMeyers@jbfsale.com | Call or text 360-742-2222