

Step 3: Prepping & Pricing Your Items

Prepping Shoes, Toys, Books, Games and Accessories

General Guidelines:

- **All items must be clean, complete and current.** No missing pieces, dirty toys, items without working batteries or out of current fashion.
- Smaller pieces should be bagged and taped or zip tied to the larger part of the toy.
- Group sets in a Ziploc bag and use packaging tape to seal bag shut.
- Tags should be placed on the outside of any Ziploc bag. Refrain from placing excessive amounts of tape over the barcode as this interferes with scanning.

Preparing Shoes:

- Use a zip tie, yarn or string to attach shoes together securely.



Toys:

- Smaller pieces should be bagged and taped or zip tied to the larger part of the toy.
- Group sets in a Ziploc bag.

Multiple Piece Toys:

- Make a tag for each piece.
- The first tag will be the standard barcode tag with all of the necessary information. Write "1 of X", (X is the number of pieces) directly below the printed barcode.
- For all additional pieces, use card stock to write your consignor number, item # and "2 of X", "3 of X" etc. on subsequent pieces.
- Put the barcode & price on the first tag ONLY. Please do not put the price on any other tags.

Books, DVDs, Puzzles & Games:

- Use scotch or blue painter's tape to secure the tag to books, puzzles and games to avoid damaging the item with heavy packaging tape.
- Use saran or press n seal wrap to group or secure books, puzzles, and games.

Accessories:

- Place hair accessories in a Ziploc bag.
- Use an index card to display hair barrettes.
- Lay socks or tights flat in Ziploc bags. Sets sell best for socks and tights.
- Roll belts and tie with string.
- Hats can be tagged using safety pins or a tagging gun.

