



The New Website: Steps to Sign Up in the NEW JBF System

Welcome to the new Just Between Friends website!

We hope you find the new website to be even more user friendly than the previous site! We know, though, that with any new technology, there can be a bit of a learning curve. Yeesh. We know...not a lot of fun. But! We promise, once you get the hang of it, this will be soooo much easier to use! Follow these steps to access the features and functionality you use most within the JBF website.

You may now sign up for events, access My JBF Tags, and select volunteer shifts *directly* through the JBF website! This eliminates the need to go to different websites to manage your JBF information—it is seamless and simple. Just follow the steps outlined below.

STEP 1: Go to www.jbfsale.com/(sale name). Choose the city and state in which you would like to participate.

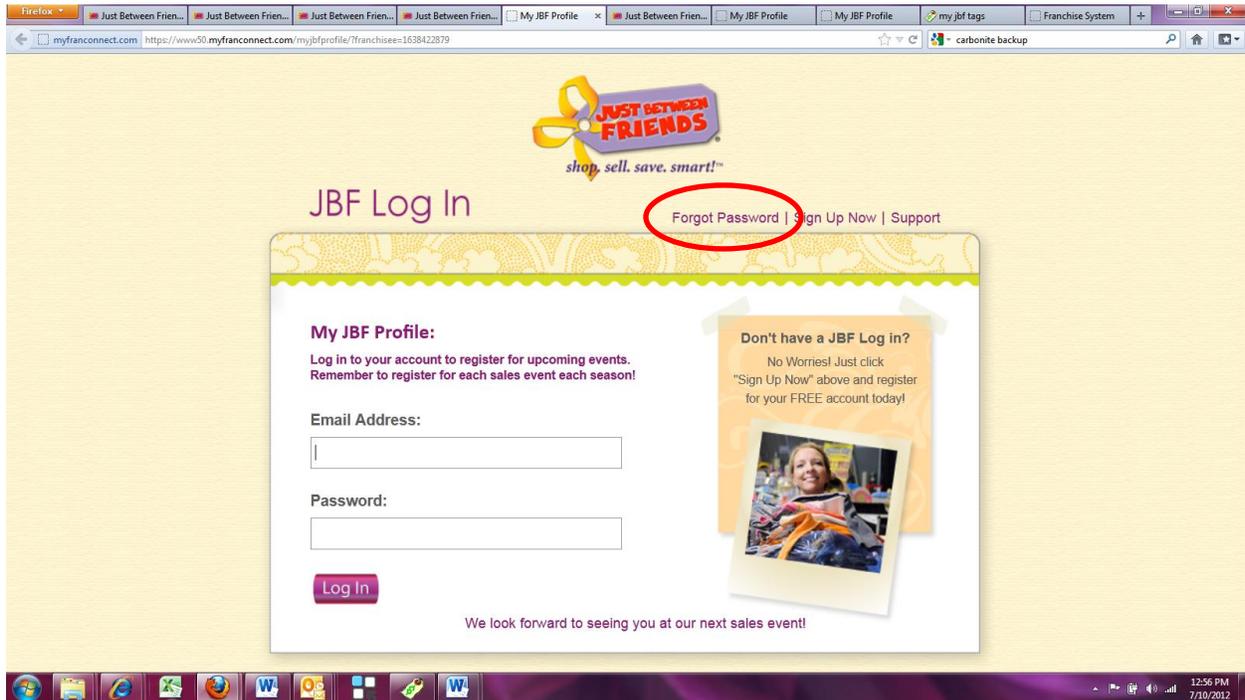
STEP 2: In the upper right hand corner of the sales event Home Page, click “Log In.”

The screenshot shows the Firefox browser window displaying the Just Between Friends website for Reading, PA. The address bar shows the URL: www.myfranconnect.com/jbfsale/homeView.jsp?franchiseeNo=1638422879. The website header includes the JBF logo and navigation links: Home, Shop, Sell, Volunteer, Community, About Us, and Refer a Friend! A red arrow points to the 'Log In | Sign up' link in the top right corner, which is circled in red. The main content area features a banner for the 'Next Sales Event: September 27th - 29th' at the Greater Reading Expo Center. Below the banner, there is a section for 'Are you ready to experience Berks County's largest shopping extravaganza?' and a 'News Board: What's New for the Fall Event?' section. The footer of the page shows the system tray with the date and time: 12:49 PM 7/10/2012.

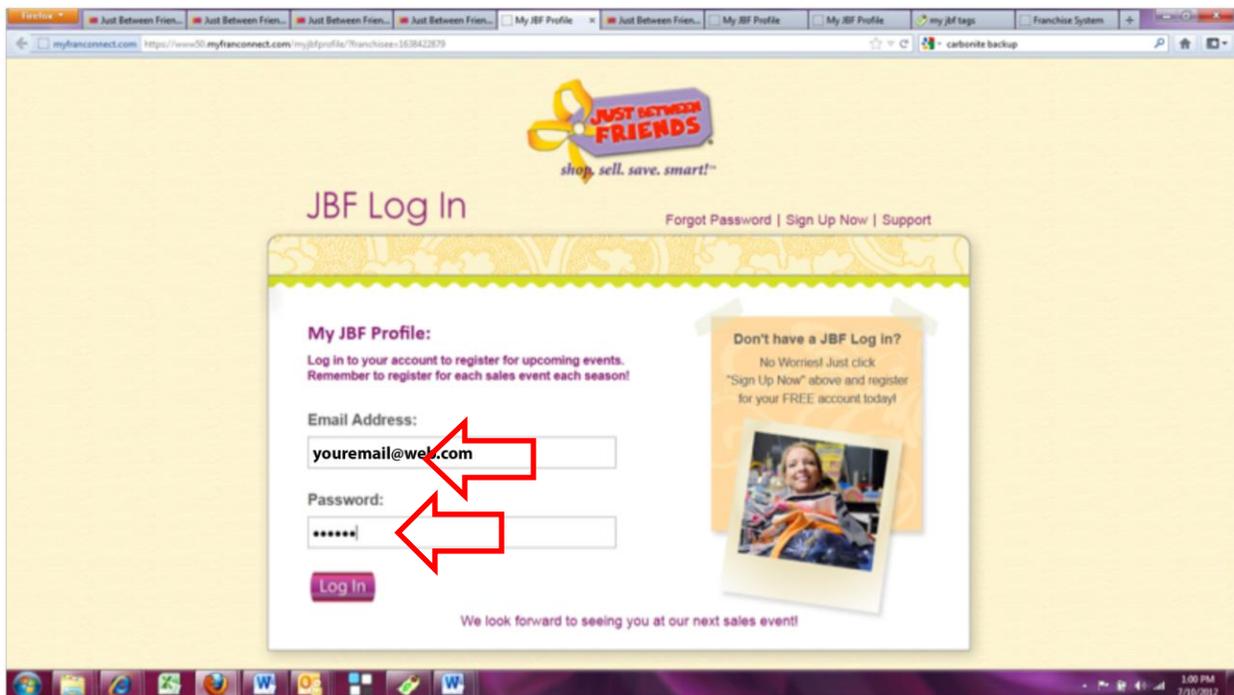


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STEP 3: If this is your **FIRST** time logging into the **NEW** system, click on “FORGOT PASSWORD”. A temporary password will be emailed to you.



STEP 4: Log into the system using your email address and the temporary password you just received. After you log in, please change your password to one that is easy for you to remember. Though, if you DO forget your password, in the new system, it's super easy to get a new one. So no worries!





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STEP 5: My JBF Profile Page at a Glance

After you have logged in, you will notice everything you need to participate with a JBF sales event is right at your fingertips! There's a lot you can do from this page. The main functions of this page you will probably use the most include:

- Accessing the tagging site ("ENTER MY TAGS", circle A)
- Signing up for events (Click on the pink "SIGN UP" buttons to the right of each sales event in which you'd like to participate, circle B)
- Scheduling or modifying volunteer hours = "MY SHIFTS" on the left side of the page, circle C.

How cool is that?

The screenshot shows the 'My JBF Profile' page. At the top, there is a navigation bar with the following links: **ENTER MY TAGS** (circled in red with 'A.'), MESSAGES, REFER A FRIEND, and MY PROFILE. Below the navigation bar, the user's name 'Kathy Winslow' and the Universal Consignor Number 'J-462-XBK' are displayed. The page is divided into several sections:

- MY EVENTS:** A list of events with dates and locations, including 'OKC Fall 2012' and 'Norman Fall 2012'. Each event has 'Modify' and 'Delete' buttons.
- MY SHIFTS:** A list of shifts with dates and times, including 'FRIDAY Sale Day (OKC Fall 2012)'. Each shift has 'Modify' and 'Delete' buttons.
- UPCOMING EVENTS:** A list of upcoming events with dates and locations, including 'Enid & Ponca City, OK Fall 2012', 'Southwest Tulsa Fall 2012', 'Tulsa Fall 2012', 'Lawrton Fall 2012', and 'Broken Arrow/Bixby Fall 2012'. Each event has a pink 'SIGN UP' button.
- JOIN MAILING LIST:** A section with a dropdown menu for selecting a location (currently set to 'Oklahoma').



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STEP 6: SIGN UP TO PARTICIPATE!

If you are signing up to participate in an event, click the pink “Sign Up” button from your “My JBF Profile” page. You will be taken to this page (below) where you may choose the way(s) in which you would like to participate in the event by selecting them under “Select JBF Groups.” You can choose from categories or “groups” such as Consignor, First-Time Parent, and/or Teacher. Then, let us know how you heard about us by selecting the way you first heard about a JBF sale. Just remember to click the “SAVE” button before leaving the page to complete your sign up!

myfrancconnect.com https://www.myfrancconnect.com/myjbfprofile/control/eventSignUpDetail

Change Password | Logout

JUST BETWEEN FRIENDS
shop. sell. save. smart!™

My JBF Profile

Universal Consignor Number: Q-114-YHH

John Panase ENTER MY TAGS | MESSAGES | REFER A FRIEND | MY PROFILE

SIGN UP FOR THE EVENT: WESTERN MAINLINE FALL 2012
Thu, 13 Sep 2012 09:00 AM - Sat, 15 Sep 2012 06:00 PM
100 Station Avenue, Oaks, PA
JBF of Western Mainline Fall/Winter Consignment Sales Event

Select JBF Groups:

<input checked="" type="checkbox"/> Consignor	<input type="checkbox"/> Email Mailing List
<input type="checkbox"/> First Time Parent	<input type="checkbox"/> Foster Parent
<input type="checkbox"/> GrandParent	<input checked="" type="checkbox"/> Shopper
<input type="checkbox"/> Teacher	

How Did You Hear About Us? Select **Please Specify:** Select

Save Cancel

- Select
- Attended Previous JBF Sale
- Business or Group or Organization
- Friend or Family
- Internet
- Newspaper or Magazine
- Other
- Radio
- Saw JBF Signage
- TV

1:12 PM 7/10/2012



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STEP 7: READY, SET, TAG!

When you are ready to tag your items, enter the site as explained in the previous steps (you will now be able to log in from you're my JBF Profile page using the "Log In" feature in the upper right hand corner).

Click on "Enter My Tags" and you will be taken to the My JBF Tags barcode tagging site. *Please note: The tagging site does not work when using Google Chrome.*

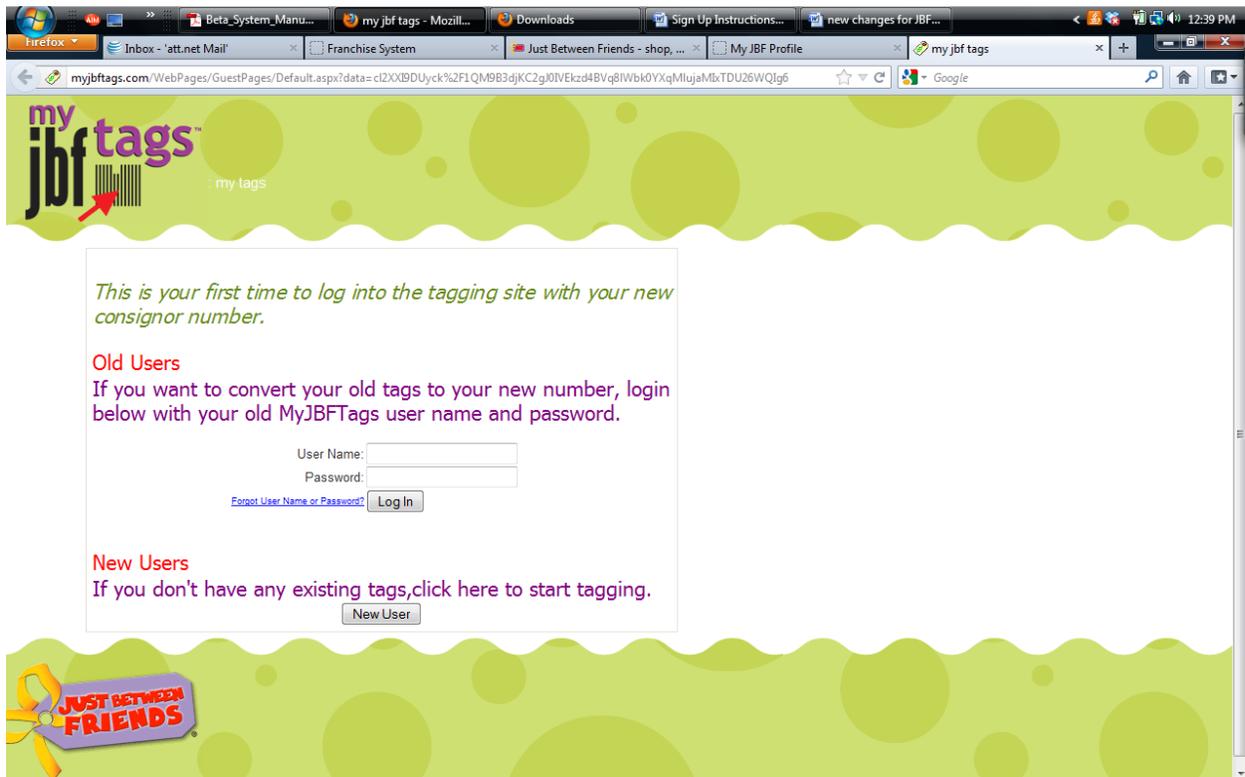
The screenshot shows the 'My JBF Profile' page for John Panase. The 'ENTER MY TAGS' link is highlighted with a red circle. The page includes sections for 'MY EVENTS', 'UPCOMING EVENTS', and 'JOIN MAILING LIST'. The 'UPCOMING EVENTS' section lists 'West Chester/Media PA Fall 2012' with a 'SIGN UP' button. The 'JOIN MAILING LIST' section shows options for Pennsylvania, including Lower Bucks, PA, Pittsburgh North, PA, Reading, PA, West Chester/Media, PA, and Western Main Line, PA.

AND the good news—you're almost done!



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By clicking “Enter My Tags” from your “My JBF Profile” page, you will be taken directly to the *My JBF Tags* site.



PREVIOUS MY JBF TAGS USERS: If you have used the JBF tagging site for past events, enter your **username** and **password** for your original MyJBFTags account. This will convert your old tags to your new number. After this initial step, you will not have to do this step again. You will just click "enter my tags" and begin entering tags.

NEW USERS: If this is your first time using **MY JBF TAGS**, select **NEW USER** and your new tagging account will be created automatically. Please Note: If you create a **NEW ACCOUNT** in the system yet already have tags created under a previous account, you will no longer have access to those tags. The **NEW USER** account set up is for users who have not previously created any tags in the system.

That should do it! If you run into any trouble with the system, please contact us at

dawn@jbfsale.com or call 317.379.9343. Thank you for participating with Just Between Friends, the Nation’s Leading Children’s & Maternity Consignment Sales Event!™